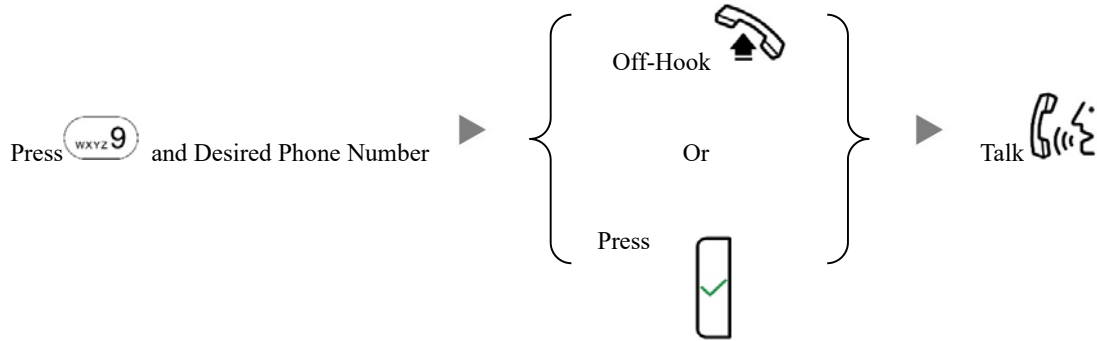


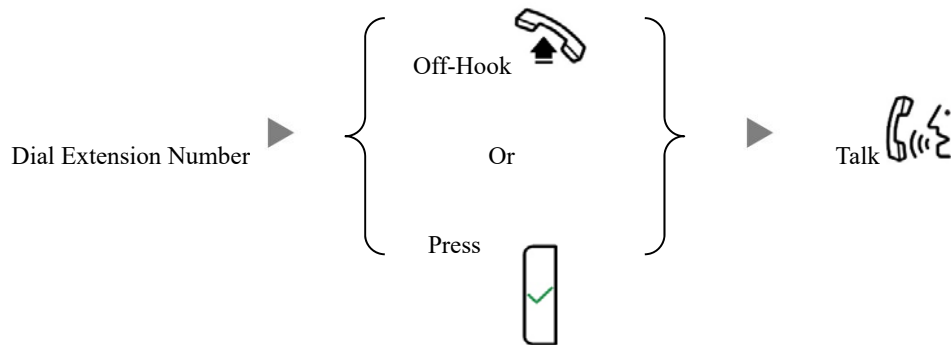
**Snom D765 Instructions**

**1. Making Calls**

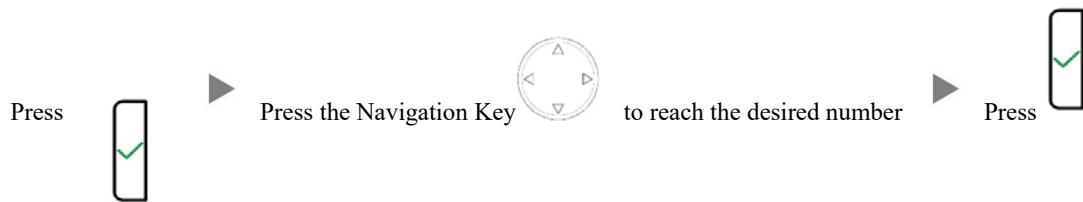
i. Outside Calls



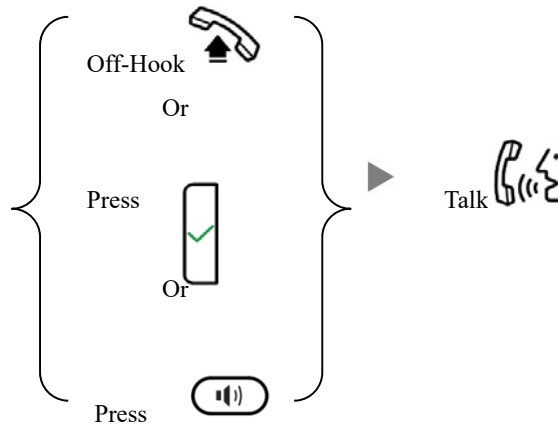
ii. Calling Other Extension



iii. Redial

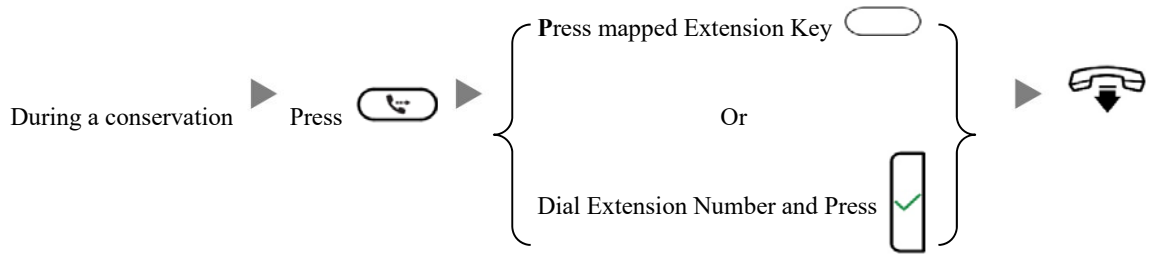


**2. Answering Calls**

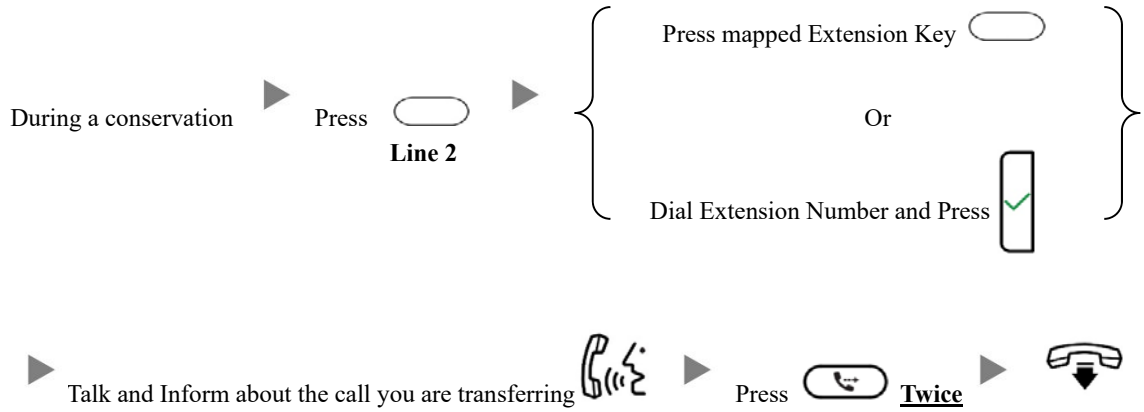


3. **Transferring a Call / Call Transfer**

i. **Blind / Unattended Transfer**



ii. **Supervised / Attended Transfer**

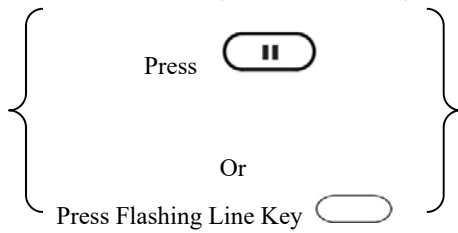


4. **Holding a Call**

i. **To Hold**

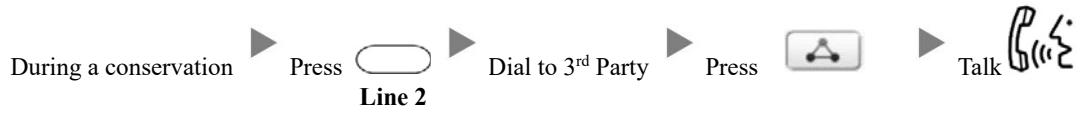


ii. **To Retrieve a call (Call Hold retrieve)**

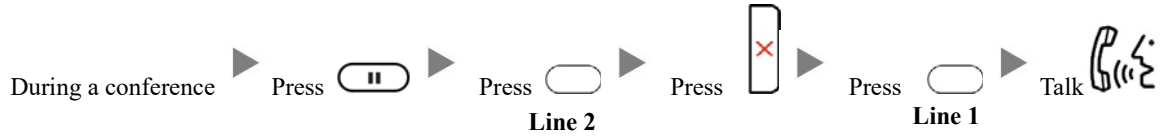


5. **Making a conference (Conference Call)**

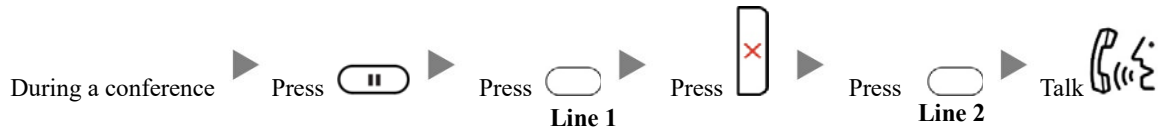
i. To Establish a Conference



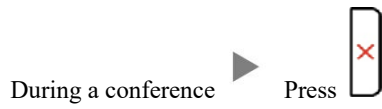
ii. To Leave a conference and talk to the original person



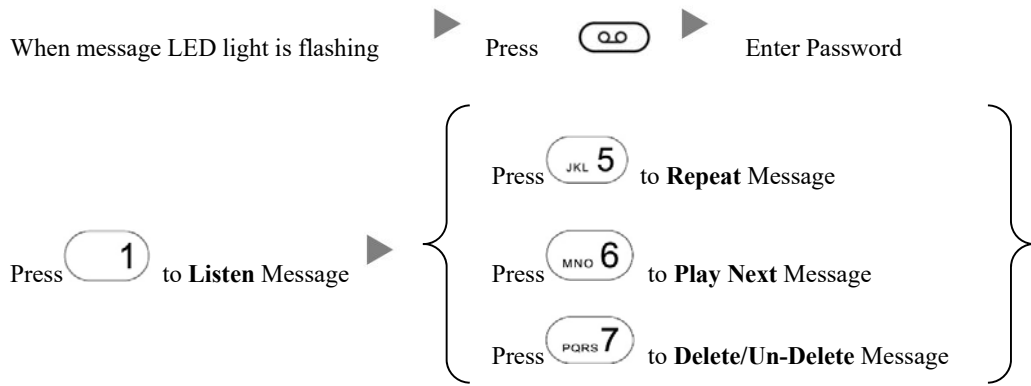
iii. To Leave a conference and talk to the 3<sup>rd</sup> person



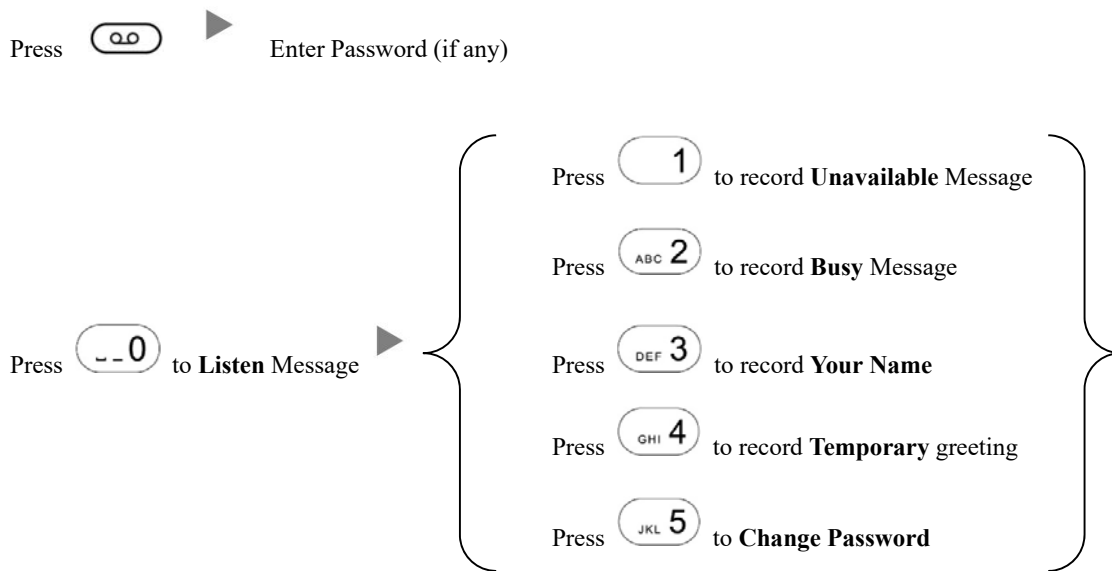
iv. To Leave a conference



6. **Checking Voice Mail**



7. **Voice Mail Setup**

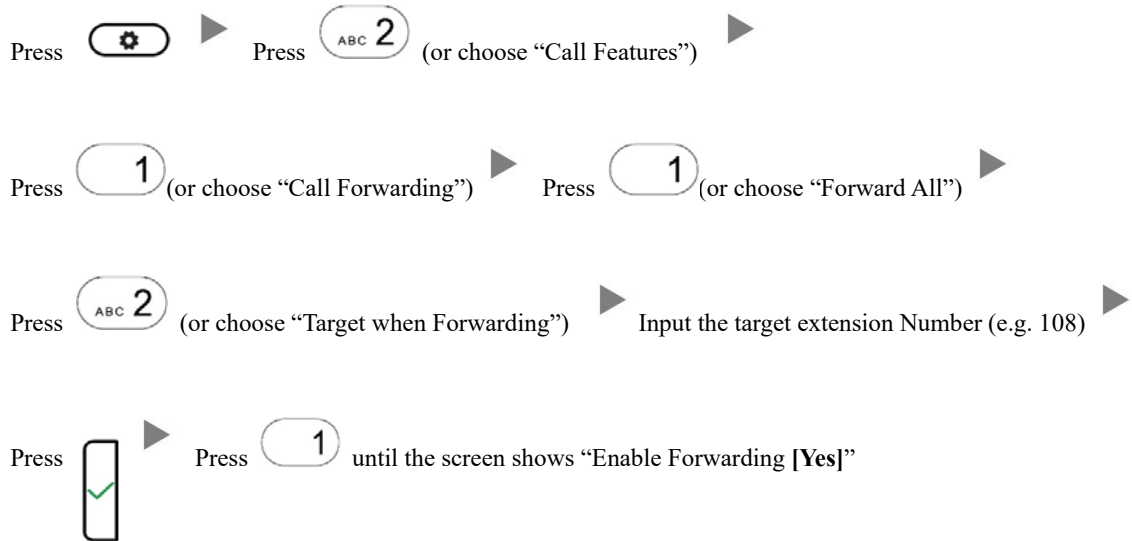


8. **Checking Call History**

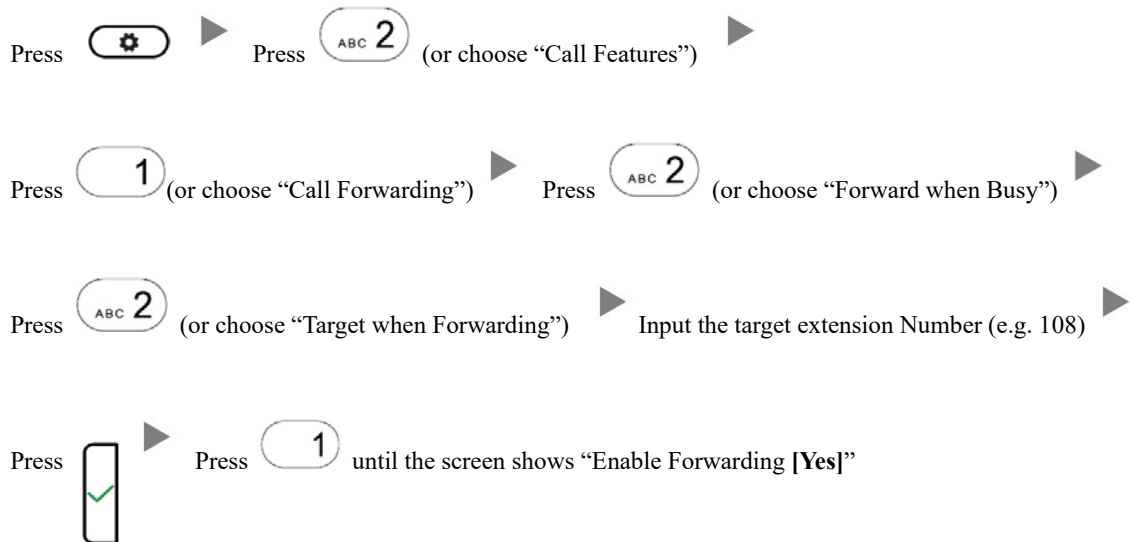


## 9. Forward Call

### i. To set up All Call Forward Mode





### ii. To set up Busy Call Forward Mode






iii. To set up Time / No Answer Call Forward Mode

Press  ► Press  (or choose “Call Features”) ►

Press  (or choose “Call Forwarding”) ► Press  (or choose “Forward after Timeout”) ►

Press  (or choose “Call Forwarding Time”) ► Input the No Answer Time (e.g. 20 seconds) ► 


Press  (or choose “Target for Forwarding”) ► Input the target extension Number (e.g. 108) ►

Press  ► Press  until the screen shows “Enable Forwarding [Yes]”

iv. To Cancel Call Forward

Press  ► Press  (or choose “Call Features”) ►

Press  (or choose “Call Forwarding”) ► Choose the Forwarding mode to be canceled ►

Press  until the screen shows “Enable Forwarding [No]”