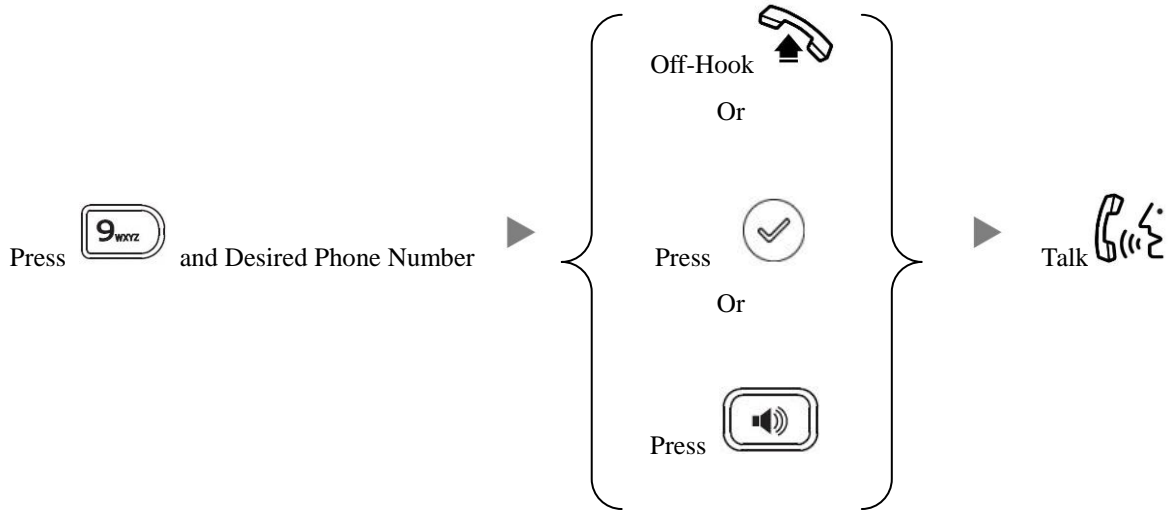


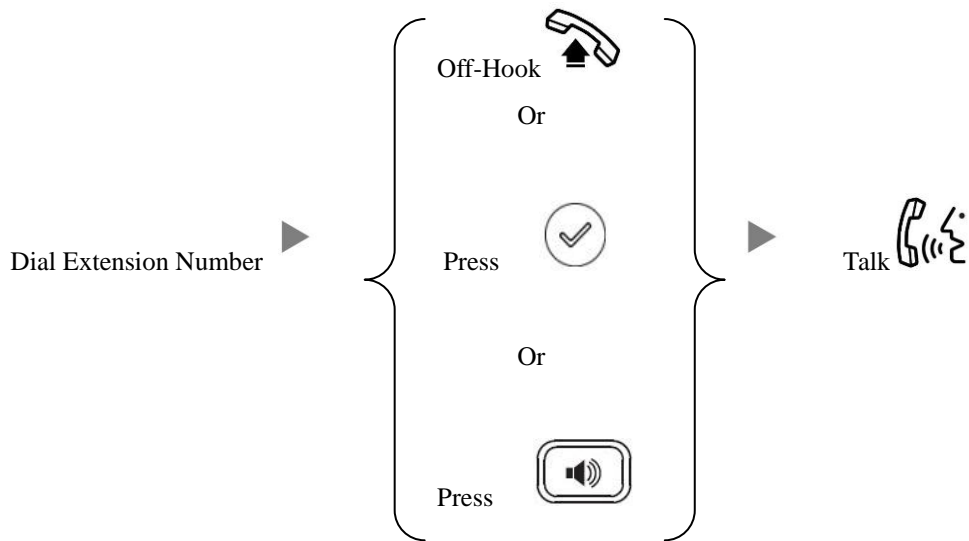
Yealink T19P Instructions

1. Making Calls

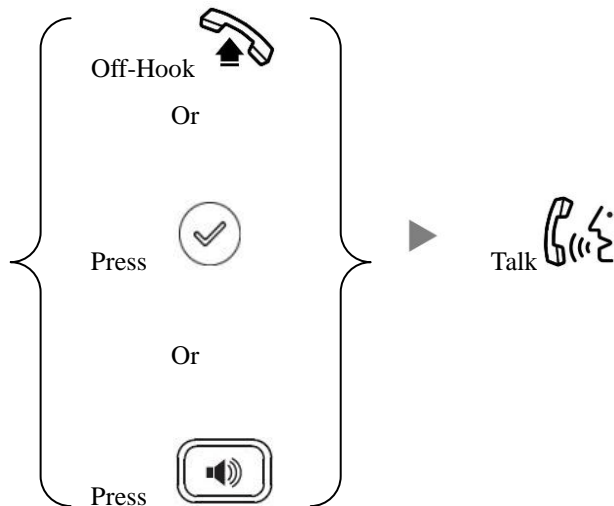
i. Outside Calls



ii. Calling Other Extension



2. Answering Calls







3. **Transferring a Call / Call Transfer**

i. **Blind / Unattended Transfer**

During a conversation ▶ Press  ▶ Dial Extension Number and Press 

ii. **Supervised / Attended Transfer**

During a conversation ▶ Press  ▶ Dial Extension Number and Press 
▶ inform the 3rd party about the call you are transferring  ▶ Press 

4. **Holding a Call**

I. **To Hold**


During a conversation ▶ Press **Hold** Soft key

II. **To Retrieve a call (Call Hold retrieve)**

Press **Resume** Soft key

5. **Making a conference (Conference Call)**

i. **To Establish a Conference**

During a conversation ▶ Press **NewCall** Soft key ▶ Dial to 3rd Party ▶ Press 
▶ Press **Conf** Soft key

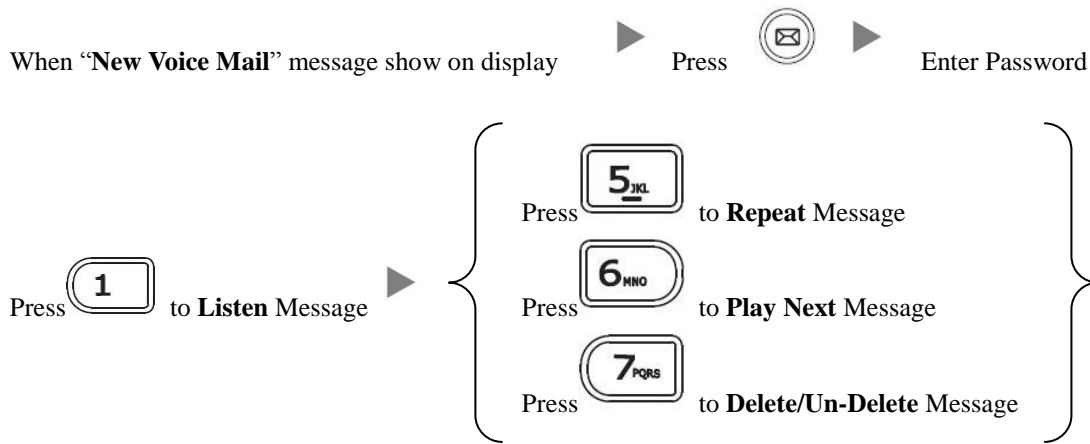
ii. **To Leave a conference and talk with one of the participants**

During a conference ▶ Press **Split** Soft key ▶ Press  or  to select between two participants ▶ Press **Resume** Soft key

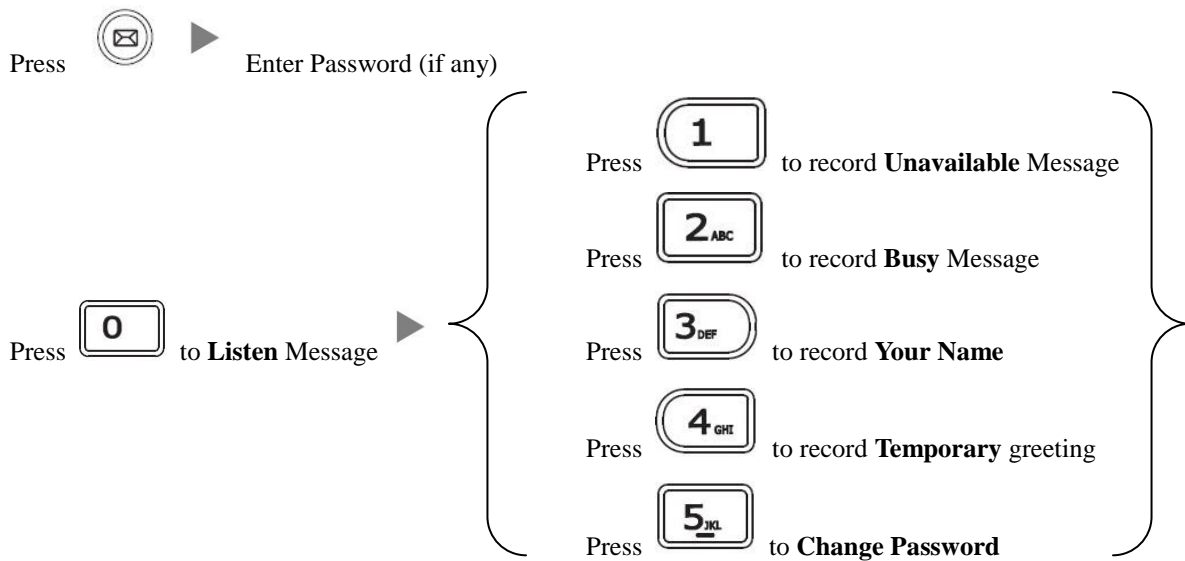
iii. **To Leave a conference**

During a conference ▶ **On-Hook** 

6. Checking Voice Mail



7. Voice Mail Setup







8. Checking Call History




I. Press , Dialed calls will be listed .

II. The LCD screen displays the call list.

III. Press  or  to switch between **Placed Calls, Received Calls, Missed Calls and Forwarded Calls.**








Icons on top:

-  Represents Dialed/Placed calls
-  Represents Received calls
-  Represents Missed calls
-  Represents Forwarded Calls







IV. Press  or  to select the desired entry and press  to dial out.

9. Forward Call







i. To set up Time Limited / No Answer Mode

Press **Menu** soft key ▶ Press  (or choose “Features”) ▶
Press  (or choose “Forward”) ▶ Press  (or choose “No Answer”) ▶
Press  to select the “Forward to “option and input the target extension Number (e.g. 108) ▶
Press  to select “After duration “and select the Time Limit (e.g. 18s) ▶
Press  **two times** and select **Enable** form the “No answer” Field ▶ Press 

ii. To set up Busy Mode

Press **Menu** soft key ▶ Press  (or choose “Features”) ▶
Press  (or choose “Forward”) ▶ Press  (or choose “Busy”) ▶
Press  to select the “Forward to “option and input the target extension Number (e.g. 108) ▶
Press  and select **Enable** form the “Busy” Field ▶ Press 

iii. To set up the Always mode

Press **Menu** soft key ▶ Press  (or choose “Features”) ▶
Press  (or choose “Forward”) ▶ Press  (or choose “Always”) ▶
Press  to select the “Forward to “option and input the target extension Number (e.g. 108) ▶
Press  and select **Enable** form the “Always” Field ▶ Press 

iv. To Cancel Calls Forwarding

Back to the Main Screen and Press  to cancel call forward